ACRL STATISTICS 2011 WORKSHEET

This worksheet is designed to help you plan your submission for the ACRL Statistics. The figures on this worksheet should be the same as those used in the web form, except in cases where data are unavailable. If an exact figure is unavailable, use “NA/UA”. If the appropriate answer is zero or none, use “0.” See instructions for more information.

**Part 1 – Library Information**

<table>
<thead>
<tr>
<th>Reporting Institution</th>
<th>University of North Carolina Wilmington</th>
</tr>
</thead>
<tbody>
<tr>
<td>Report Prepared by (name)</td>
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</table>

**Part 2 – Volumes**

1. Volumes held on June 30, 2011

| 1.a. Volumes held June 30, 2010 | 962,717 |
| 1.b. Volumes added during the fiscal year | 6,034 |
| (i) Volumes added – Gross | 15,181 |
| (ii) Volumes withdrawn during the year | 9,147 |

2. Titles held June 30, 2011

| 2 | 1,041,327 |

3. Number of monographic volumes purchased

| 3 | 5,968 |

4. Basis of volume count is:

| 4 | Physical |
|   | Bibliographic |

**Part 3 – Other Collections**

**Serials**

5. Total number of serial titles currently received, including periodical (5a + 5b)

| 5.a. Number of serial titles currently purchased | 18,472 |
| 5.a.i. Electronic (deduplicated) | 18,472 |
| 5.a.ii. Print (& other format) serials purchased (excludes duplicates under 5.a.i.) | 488 |
| 5.a. = 5.a.i. + 5.a.ii. | 18,960 |
| 5.b. Number of serial titles currently received but not purchased | 19,935 |
| 5.b.i. Consortial | 19,935 |
| 5.b.ii. Freely accessible | 2,213 |
| 5.b.iii. Print (and other format) – Exchanges, gifts, etc. | 98 |
| 5.b.iv. Government documents | 0 |
| 5.b. = 5.b.i + 5.b.ii. + 5.b.iii. + 5.b.iv. | 22,246 |
| 5. = 5.a. + 5.b. | 41,206 |
6. Government documents are included in count of Current Serials? (Y/N)  
   No

**Other Library Materials**
7. Microform units  
   747,317
8. Government documents not counted elsewhere  
   0
9. Computer files  
   7,699
10. Manuscripts and archives (linear ft.)  
    2,300

**Audiovisual Materials**
11. Cartographic  
    17,303
12. Graphic  
    856
13. Audio  
    55,390
14. Film and video  
    29,220

**Part 4 – Expenditures**
15. Are the below figures reported in Canadian dollars? (Y/N)  
   No
16. Total library materials expenditures  
   16.a. Monographs  
      $169,761
   16.b. Serial titles, including periodicals  
      $2,011,723
   16.c. Other Library Materials  
      $61,111
   16.d. Miscellaneous  
      $122,600
   16. = 16.a. + 16.b. + 16.c. + 16.d.  
      $2,365,195
17. Contract binding  
   $6,444
18. Total salaries and wages  
   18.a. Professional staff  
      $1,068,703
   18.b. Support staff  
      $806,217
   18.c. Student assistants  
      $55,553
   18. = 18.a. + 18.b. + 18.c.  
      $1,973,023
19. Are fringe benefits are included in expenditures for salaries and wages? (Y/N)  
   No
20. Other operating expenditures  
    $979,234
21. Total library expenditures  
    $5,323,896

**Electronic Materials Expenditures**
22. One-time electronic resource purchases  
    $10,087
23. Ongoing electronic resource purchase (e.g., subscriptions, annual license fees)  
    $1,932,752
24. Bibliographic utilities, networks, and consortia  
   24.a. From internal library sources  
      $0
   24.b. From external sources  
      $51,020
25. Computer hardware and software  
    $57,120
26. Document delivery / Interlibrary loan  
    $1,493
Part 5 – Personnel and Public Services

Personnel (Round figures to nearest whole number.)

27. Total Staff FTE
27.a. Professional staff, FTE  20.00
27.b. Support staff, FTE  24.00
27.c. Student assistants, FTE  82.00
27. = 27.a. + 27.b. + 27.c.  126.00

Staffed Service Points and Hours
28. Number of staffed library service points  3
29. Number of weekly public service hours (max. total is 168)  112

Instruction
30. Number of library presentations to groups  466
30.a. Is the library presentations figure based on sampling? (Y/N)  No
31. Number of total participants in group presentations reported in line 30.  10,568
31.a. Is the total participants in group presentations figure based on sampling? (Y/N)  No

Reference
32. Number of reference transactions  14,408
32.a. Is the reference transactions figure based on sampling? (Y/N)  No

Part 6 – Public Services and Local Characteristics

Circulation
33. Number of initial circulations (excluding reserves)  180,495
34. Total circulations (initial and renewals, excluding reserves)  248,920

Interlibrary Loans
35. Total number of filled requests provided to other libraries  6,695
36. Total number of filled requests received from other libraries or providers  7,856

Ph.D. Degrees and Faculty
37. Number of Ph.Ds. awarded in FY 2010-11  2
38. Number of fields in which Ph.Ds. can be awarded  1
39. Number of full-time instructional faculty in FY 2010-11  1,057

Enrollment – Fall 2010 (Line numbers refer to IPEDS survey form.)
40. Full-time students, undergraduate and graduate  11,155
41. Part-time students, undergraduate and graduate 1,916
42. Full-time graduate students 495
43. Part-time graduate students 833

Part 7 – Networked Resources

Electronic Books
44. Number of electronic books held. This is a subset of volumes reported in Q.1. 5,150

45. Expenditures for electronic books. $3,863
Include annual access and service fees paid directly or through consortial arrangements. Include initial purchase cost only for items purchased this fiscal year. Expenditures are only for the electronic books reported in 44.

46. Are the above expenditures reported in Canadian dollars? (Y/N) No

Use of Networked Electronic Resources and Services
47. Number of virtual reference transactions. 2,214
Virtual reference transactions are conducted via email, a library’s website, or other network communications mechanisms designed to support electronic reference. A virtual reference transaction must include a question either received electronically (e.g., via e-mail, WWW form, etc.) or responded to electronically. A transaction that is both received and responded to electronically is counted as one transaction. Exclude phone and fax traffic unless either the question or answer transaction occurs via the manner described above. Include counts accrued from participation in any local and national projects, such as DigiRef and the Library of Congress’s CDRS (Collaborative Digital Reference Service). A reference transaction is an information contact, which involves the knowledge, use, recommendations, interpretation, or instruction in the use of one or more information sources by any member of the library staff (e.g., circulation, technical or reference services). This number is a subset of reference transactions reported in Q32, in the ACRL Statistics.

48. Does your library offer federated searching across networked electronic resources? (Y/N) Yes
Networked electronic resources may include any information resource, such as databases, journals, e-books, reference materials, and non-textual resources that are provided to the library’s users through licensing and contractual agreements. Include electronic resources that institutions mount locally.

49. Number of sessions (logins) to databases or services. 300,991
49.a. Number of resources for which you are reporting. 81
A session or login is one cycle of user activities that typically starts when a user connects to an electronic resource and ends with explicit termination of activities (by leaving through logout or exit) or implicit termination (time out due to user inactivity). Report here those figures that you derive from Database Report 1 and Database Report 3 in the COUNTER Code of Practice. In a footnote, please include the types of resources reported.
50. **Number of searches (queries) in databases or services.** 1,806,942  
50.a. Number of resources for which you are reporting. 93  
A search is intended to represent a unique intellectual inquiry. Typically, a search is recorded each time a search request is sent/submitted to the server. Report here those figures that you derive from Database Report 1 and Database Report 3 in the COUNTER Code of Practice. In a footnote, please include the types of resources reported.

51. **Number of successful full-text article requests.** 288,642  
51.a. Number of resources for which you are reporting. 35  
Items reported should include only full-text articles as defined in the COUNTER Code of Practice. Report here those figures that you derive from Journal Report 1 in the COUNTER Code of Practice. In a footnote, please include the types of resources reported.

52. **Number of virtual visits**
   52.a. Number of virtual visits to library’s website. 541,519  
   52.b. Number of virtual visits to library’s catalog. 421,957  
   52.c. Excludes virtual visits from inside the library? No  
Virtual visits include a user’s request of the library web site or catalog from outside the library building excluding the number of pages or gratuitous elements (images, style sheets) viewed. Exclude, if possible, virtual visits from within the library, from robot or spider crawls and from page reloads. A visit is usually determined by a user’s IP address, which can be misleading due to Internet Service Providers (ISPs) and Firewalls or Proxy Servers. Thus, this measure is actually an estimate of the visits.

**Library Digitization Activities**

53. **Number and Size of Library Digital Collections.**
   53.a. Number of Collections. 24  
   53.b. Size (in gigabytes). 85.14  
   53.c. Items. 13,238  
Library digital collections can include born digital materials or those created in or converted from different formats (e.g., paper, microfilm, tapes, etc.) by the library and made available to users electronically. This includes locally held digital materials that are not purchased or acquired through other arrangements (e.g., vendor, individual or consortial licensing agreements). Born digital collections can include materials self-archived in an institutional repository. Created or converted digital collections can include electronic theses and dissertations (ETDs); special collections materials; maps; sound recordings; and films. For each type of collection (e.g., subject, theme), include the size (in gigabytes) and, if possible, the number of items (e.g. digital objects or unique files) in each collection. Exclude back-up copies or mirror sites since items should be counted only once. Exclude e-reserves. In the footnote, provide a paragraph describing the general nature of library digital collections and, if possible, provide the URL where collections are listed.

54. **Use of Library Digital Collections.**
   54.a. Number of times items accessed. 1,133,680
54.b. Number of queries conducted. -1
Number of times library digital collection items (unique files) were accessed and the number of searches (queries) conducted (if there is such a capability) during the reporting period. Please explain in a footnote how library digital collections are accessed, and if possible, list the URLs of those collections.

55. Direct cost of digital collections construction and management.
55.a. Direct cost of personnel. $7,692
55.b. Direct cost of equipment, software, or contracted services. -1
Report annual direct costs (personnel, equipment, software, contracted services and similar items) spent to create digital materials (texts, images, and multimedia) or to convert existing materials into digital form for the purpose of making them electronically available to users. Include expenditures related to digitization, OCR, editorial, creation of markup texts, and preparation of metadata for access to digitized materials, data storage, and copyright clearance. Exclude expenditures for information resources purchased or acquired from outside the institution through individual or consortia licensing agreements. Please describe any additional funding (university, state, private grants, etc.) provided specifically for the library’s digitization activities in a footnote. Also provide a footnote for any cost-recovery operations.

56. Volumes Held Collectively [i.e., Withdrawn] -1
The defining criterion for this number is that the library formerly devoted financial resources for the purchase of these items and is now taking responsibility for their availability through participation in a cooperative that supports shared ownership. The library may demonstrate commitment to shared ownership through a shared storage facility, or similar collaborative arrangements, by supporting a consortium financially through a legally binding arrangement. Report here volumes originally held that were withdrawn from the local collection beginning with fiscal year 2003-04. Note that this is not the number of volumes held in a shared storage facility but literally volumes withdrawn from your collection. This number is a subset of volumes withdrawn in Q1.b.ii reported in the ACRL Statistics beginning with fiscal year 2003-04. Report here the cumulative number beginning with fiscal year 2003-04. Exclude volumes held collectively because they are held by other organizations such as the Center of Research Libraries (CRL) that are supported by membership dues and determination on whether to maintain membership may vary from year to year.

FOOTNOTES On the web form, you will be able to add footnotes to individual questions, as well as footnotes that apply to your entire institution. Please provide any information which would clarify the figures submitted, e.g., the inclusion of branch campus libraries or any special projects which might cause radical increases or decreases. Please make an effort to word your footnotes in a manner consistent with notes appearing in the published report, so that the survey staff can interpret your footnotes correctly. Please also use a concise sentence when writing footnotes and do not use bullets or bulleted lists.
FOOTNOTES

10. Manuscripts and Archives (linear ft.)
   Total represents processed manuscript and archives collections.--2012-04-28
11. Cartographic Materials
   Total represents cataloged maps and USGS maps. Aerial photographs exist in Special Collections
   in unprocessed collections.--2012-04-28
12. Graphic Materials
   Total represents cataloged graphic materials. Graphic materials exist in other collections such as
   unprocessed manuscript collections in Special Collections and in Government
   Documents.--2012-04-28
35. Total Items Loaned (ILL)
   Filled requests provided to other libraries--2012-04-28
36. Total Items Borrowed (ILL)
   Filled requests received from other libraries or providers--2012-04-28
37. Ph.D.s Awarded
   According to this table,
   http://www.uncw.edu/oira/documents/FactSheets/Degrees%20Conferred/DegreesConferred_current
   _G201011.htm--2012-04-28
38. Ph.D. Fields
   Marine Biology--2012-04-29
39. Instructional Faculty
   http://www.uncw.edu/oira/documents/FactSheets/Faculty%20Staff/Faculty_Others_Teaching_F
   all_2011.pdf--2012-04-29
40. Total Full-time Students (Graduate and Undergraduate)
   http://www.uncw.edu/oira/documents/FactSheets/Enrollment-Demographics/Enrollment_by_Sta
   tus_Fall_2011.pdf--2012-04-29
41. Total Part-time Students (Graduate and Undergraduate)
   http://www.uncw.edu/oira/documents/FactSheets/Enrollment-Demographics/Enrollment_by_Sta
   tus_Fall_2011.pdf--2012-04-29
42. Graduate Full-time Students
   http://www.uncw.edu/oira/documents/FactSheets/Enrollment-Demographics/Enrollment_by_Sta
   tus_Fall_2011.pdf--2012-04-29
43. Graduate Part-time Students
   http://www.uncw.edu/oira/documents/FactSheets/Enrollment-Demographics/Enrollment_by_Sta
   tus_Fall_2011.pdf--2012-04-29
47. Number of virtual reference transactions
   Includes 1827 under 20 minutes and 387 over 20 minutes--2012-04-28
50.a. Number of resources for which you are reporting
   Types of resources include index & abstract databases, full text databases, full text online journal
   packages, online encyclopedias/dictionaries--2012-04-28
51.a. Number of resources for which you are reporting
   Types of resources include index & abstract databases, full text databases, full text
   online journal packages, online encyclopedias/dictionaries--2012-04-28
52.b. Number of virtual visits to library's catalog
   Count is for UNC Coastal Library Consortium catalog.--2012-04-28
52.c. Excludes virtual visits from inside the library?
Does not include Seahawk Docks--2012-04-28

53.a. Number of Collections
   Includes SeaHawk DOCKS--2012-04-28
   Includes Seahawk Docks--2012-04-28
53.b. Size (in gigabytes)
   Does not include Seahawk Docks--2012-04-28
53.c. Items
   URL where digital collections are listed â http://digitalcollections.uncw.edu--2012-04-28

54.a. Number of times items accessed
   This number is incomplete due to CONTENTdm system errors and lost web logs. Does not include
   Seahawk Docks; URL where digital collections are listed â http://digitalcollections.uncw.edu--2012-04-28

55.a. Direct cost of personnel
   Does not include Archives staff time.--2012-04-28