

## Randall Library Workshop Schedule Fall 2009

The Randall Library workshop series provides the UNCW community with opportunities to learn about new technologies, resources and issues affecting the changing information landscape.

- No registration required for workshops, unless otherwise noted
- All workshops are held in **Randall Library Room 1022** unless otherwise noted
- Open to all UNCW faculty, staff and students
- Schedule available online: <http://library.uncw.edu/workshops/>

**On Demand Workshops:** Many workshops are now available “on demand.” We can provide a workshop to your class or at a staff/faculty meeting or to a small group. Look for workshops that are noted as “on demand” and contact Anne Pemberton ([pembertona@uncw.edu](mailto:pembertona@uncw.edu)) to schedule one or more.

### **Library Lowdown: Randall Library Resources in a Nutshell (Also Available on Demand)**

This workshop will introduce you to the resources and services available at Randall Library: the library catalog, research databases, library programs and services, your library record and much more. There will be plenty of opportunities to ask questions and get help! This workshop is especially helpful for freshmen, new faculty, new graduate students, non-traditional students and transfer students.

Wednesday, Aug. 26, noon – 1 p.m.

Friday, Aug. 28, 1 - 2 p.m.

Wednesday, Sept. 2, noon – 1 p.m.

Friday, Sept. 4, noon – 1 p.m.

### **Library Tours**

Tours of Randall Library are available on request. Contact Anne Pemberton at [pembertona@uncw.edu](mailto:pembertona@uncw.edu) or 910.962.7810 to schedule a tour.

Tours last approximately 45 minutes and begin at the library’s Customer Services/Circulation Desk on the first floor. This desk is immediately on your left as you enter Randall Library.

### **Faculty and Staff Development**

**Combating Information Overload (Also Available on Demand)** - Wednesday, Oct. 14, 11 a.m. – noon

Ever feel like you are drowning in information and you can’t keep up? Learn about alert services, RSS, and techniques for managing your e-mail that will keep you from suffering from information overload.

**Copyright and Creative Commons (Also Available on Demand)** - Wednesday, Oct. 21, 11 a.m. – noon

If you are an author, you are a copyright owner. Do you know what protections are afforded by copyright? Do you want to reserve all or only some of these rights? This workshop offers a brief introduction to copyright and the basics of licensing agreements, including Creative Commons licenses, which are rapidly gaining support in academic institutions.

**Integrating Library Resources into Your Blackboard Course (Also Available on Demand)** - Friday, Sep. 25, 2 – 3 p.m.

Don't forget to include Library Resources when you put together your Blackboard Course. This workshop will show faculty how to integrate research tools into Blackboard.

**In the Public Domain: Finding, Using, Sharing Images and More (Also Available on Demand)** - Thursday, Aug. 13, 11 a.m. – noon

Finding materials that are not protected by copyright can be a challenge. This workshop will help you understand the basics of copyright and suggest ways to find materials that are no longer, or have not been, protected by traditional copyright, with a focus on images and music.

**Keep it, File it, Share it, Delete it, Shred it or Archive it: What to do with UNCW Records and When to do it** - Wednesday, Sept. 23, 1 – 2:30 pm or Friday, Oct. 30, 9 – 10:30 am

Did you know there is an official records retention schedule for the UNC system, approved by the State of North Carolina and the UNC General Administration? Employees who are the custodians of records in the office, have responsibility for records management or want to learn more about the legal obligations, should attend this workshop. Learn what constitutes a public record, what key exceptions exist for keeping records confidential, the length of time required to keep records before they may be destroyed, the types of UNCW information collected by University Archives, and how to best maintain the enormous number of electronic records received and sent on a daily basis.

Instructors: Steve Miller, UNCW General Counsel, Zachery Mitcham, Director of IT Security, ITSD, and Adina Riggins, University Archivist.

**Managing Your Citations: EndNote (Also Available on Demand)** - Wednesday, Oct. 7, 11 a.m. – noon

This workshop introduces EndNote (the software) which enables users to create easily searchable "libraries" of citations and format bibliographies in any format with only a couple clicks of the mouse.

**Multimedia Materials in Classes: Beyond DVDs and Youtube (Also Available on Demand)** - Wednesday, Aug. 12, noon – 1 p.m.

Find streaming audio and video to support lectures and facilitate interaction in your classroom. A variety of multimedia resources will be covered on subjects including current events, the sciences, history and theater.

**What Can Seahawk DOCKS Do For You? Brown Bag Lunch** - Thursday, October 22, noon - 1 p.m.

Seahawk DOCKS is a new online database of scholarly works produced by UNCW faculty and students, and it is searchable by Google. Over a brown bag lunch, we will show features of Seahawk DOCKS and how to submit your works, which can potentially increase your citation counts. This workshop will also teach you how to retain your rights as an author to use your scholarly publications in ways that you want to.

### **What's New on the Web?**

**All About Google (Also Available on Demand)** - Friday, Sept. 18 11 a.m. – noon

Get the most out of Google! Learn about Google's unique tools: Google Books, Google Scholar, Google Maps, Google Earth, Google Uncle Sam, Google Images, advanced searching, site searching, and more!

**Google Docs (Also Available on Demand)** - Friday, Oct. 16, 2 – 3 p.m.

Use Google Docs to create documents, spreadsheets, presentations, and forms and collaborate with your colleagues anywhere in the world. It's powerful, it's easy, and it's free.

**Oh, The Audacity (Also Available on Demand)** - Friday, Nov. 20, 2 – 3 p.m.

Audacity is a free recording studio in your computer. Learn the basics of recording, editing, mixing, special effects and exporting sound files using the free, open source software Audacity.

**Picture Perfect Images for Papers, Assignments, and Fun** - Thursday, Aug. 13, noon – 1 p.m.

This workshop will present tips for finding images on the web, as well as from library resources. Also covered will be basics on how to perform screen captures, how to create images, and how to edit using readily available software. This workshop is aimed at helping students and faculty who want to incorporate images into papers, presentations, or online applications.

**Second Life: Living in a Virtual World (Also Available on Demand)** - Wednesday, Sept. 23, 11 a.m. – noon

Second Life (SL) is a 3-D virtual world entirely built and owned by its residents. Since 2003, it has grown explosively and today is “inhabited” by more than 17 million people from around the globe. Students and educators can work together in SL from anywhere in the world as part of a globally networked virtual classroom environment. Using SL as a supplement for traditional classroom environments also provides new opportunities for enriching an existing curriculum. Many universities and educational institutions are already using SL. This session will introduce you to SL.

**SimplyMap It!** - Wednesday, Nov. 4, 3:30 – 4:30 p.m.

SimplyMap is a web-based mapping application that enables you to quickly create professional-quality thematic maps and reports using powerful demographic, business, and marketing data. SimplyMap turns complex data into valuable information that is easily accessed through an innovative and user-friendly interface. Come learn about this exciting new resource from Randall Library.

**Social Networking 101 (Also Available on Demand)** - Wednesday, Sept. 9, 11 a.m. - noon

This workshop provides an overview of social networking tools such as Facebook, MySpace, and Twitter.

**Wikipedia 360: The Good, the Bad and the Anonymous (Also Available on Demand)** - Wednesday, Sept. 30, 11 a.m. – noon

This workshop provides a holistic overview of Wikipedia, “the free encyclopedia anyone can edit.” Faculty, staff and students will learn to use Wikipedia effectively and critically.

**Make Your Research Better, Easier and Faster**

**Advanced Research Techniques for Graduate Students (Also Available on Demand)** - Monday, Sept. 28, 6:30 – 7:30 p.m.

Learn about selecting and searching the right databases for your research topics, advanced Web searching techniques and how to get assistance at Randall Library with your individual research.

**Psyched About Research (Also Available on Demand)** - Friday, Sep. 4, 2 - 3 p.m.

This workshop explores various resources available for researching the subject of psychology. We'll look at books, databases, Web sites and videos available through Randall Library. Although this workshop is geared towards students taking psychology classes, all students will find the general search techniques helpful.

**The Truth is Out There: Critical Thinking in Research (Also Available on Demand)** - Friday, Oct. 30, 2 – 3 p.m.

If it's on the Web, it must be true. This workshop is designed to help you develop critical evaluation skills for online resources.

## **On Demand Only**

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### **Analyzing Publications for Faculty**

This workshop is designed especially for tenure-track faculty. It will assist and guide attendees in utilizing Randall Library resources to analyze the impact of their publications in preparation for annual and/or tenure review.

### **Finding Stuff You'll Love: Films, Music & Books**

If you love *Iron Man*, what other films would you like? The last good book you read was Harry Potter, and you haven't been able to find another one you've liked as much since. You're in the mood for some quirky, fun music. What bands or albums fit your mood? Using a variety of Internet resources, this workshop will help you find film, music, books and more that you will love at Randall Library.

### **ILL and Document Delivery**

Designed primarily for faculty and graduate students, this workshop will offer best practices for utilizing interlibrary loan and document delivery at Randall Library. Please join us to learn how to obtain must-have research in a variety of formats for all your scholarly and informational needs!

### **NIH Mandate: What You Need to Know**

The National Institutes of Health (NIH) recently mandated that all researchers funded with NIH grants deposit a copy of their peer-reviewed articles into PubMed Central. Similar mandates from other agencies are highly likely in the future. This workshop will explain the NIH mandate and what you need to know about it as faculty.

### **OER Initiatives: Sharing Teaching & Learning Materials**

Open educational resource (OER) initiatives support the sharing of teaching and learning materials among instructors around the world. These Internet repositories provide educational materials for any and all to use and re-use for free. Learn more about this effort and the resources you can use to find or share teaching and learning materials.

### **Plagiarism 101**

Despite the best of intentions, plagiarism can sneak up on you when writing papers and projects. Come to this workshop, primarily designed for undergraduates, to learn what to do – and what not to do – to protect yourself and your scholarly work from plagiarism.

### **Zotero**

Faculty, students, and staff – learn how to use the free Firefox extension Zotero to manage your bibliographic citations and export formatted bibliographies in a variety of styles (MLA, APA, etc.). Zotero will make your research process more productive, efficient... and fun!