Adobe Premiere Pro Tutorial 2- Uploading media and Editing Timeline

1. Open Premiere Pro and double click on the project panel. The File explorer window will open. Upload the media you would like to use by highlighting everything you would like to use and select Open.
2. To sort different kinds of media crate Bins. To do this, right click on the Project panel and select New Bin. This will create a folder where you can upload clips to keep them organized. To delete them right click on the bin and select cut.
3. Other features of the Project Panel include a search bar to look for videos, three different view buttons to change the view from either Freeform view, List View, and Icon View, a toggle to change the size of the video clips, and a drop-down menu to sort them.

![Project Panel Features]

4. Now we can start building the video project. First, grab the first clip you would like to use and drag it to the timeline panel.

![Timeline Panel]
5. Shorten the clip to 3 seconds. You can do this one of two ways. First, you can slide the clip to three seconds by selecting the end of the clip and dragging it. The second way you can do this is by right clicking on the video and select speed/duration. Here, change the duration to 3 seconds after unlinking the speed and duration. Change the speed to 100%. Press Ok.
6. Add the rest of the videos you would like to use in your video and change clips to 3 seconds.
7. To begin editing the audio, we must delete the attached audio from the first two clips. Right click on the clip and select Unlink. Then right click the audio clip and delete it from the timeline by pressing Clear.
8. Now drag the audio clip you would like to use and place it in the A1 track. Shorten it to match the video by dragging the end to match the end of the video clips.
9. This creates a 12 second video.

Music: https://www.bensound.com
Images and Videos: https://www.pexels.com