

To import content into your Canvas Course, start by opening the Canvas Commons.

You can do this by opening lor.instructure.com, or by clicking the “Commons” button in the left-hand navigation of your Canvas Course.

Search for “Randall Library” and click on the content that you wish to import. Then, click on “Import/Download” in the right-hand side of the screen, check the course into which you are importing the content, and click “Import into Course.”

And that’s it! Don’t hesitate to contact your liaison librarian with any questions.