1. Conditional statements are found in a web query form
Start by activating the builder if it did not open automatically.

<table>
<thead>
<tr>
<th>Conditional Statements (Optional)</th>
</tr>
</thead>
<tbody>
<tr>
<td>How does this work?</td>
</tr>
</tbody>
</table>

2. Conditional statements are found in a web query form
In order to use a variable you must first add it through the query variable selection. Once you have added the variables you can select them from the drop down.

3. Add rules
Using the drop down and textboxes construct your statement. Your finished statement will appear below. You can add statements using the + add rule option. When using multiple statements be sure to choose **And** or **Or**. You can also create a group of statements using the + add group option.

![Conditional Statements Interface]

**Hints**
- Numbers are in the units of the variable, for example Compustat – Fundamentals Annuals variables are usually in millions, therefore typing 10000 into the builder will read 10,000,000,000 not 10,000.
- Filters with company names must be exact, for example filter for Company will not yield Disney Co.
- For additional information and examples see How does this work? Under the Conditional Statements heading